
Subject: Storage of Chemicals

Source: Performance Standards1304.23

Policy

Chemicals and non-food items are stored separately from food.

Procedure

1. All cleaning supplies and other poisonous materials used at the Early Head Start center are stored in closed compartments, well above the reach of children and separate from food, dishes, and utensils.
 2. Poisonous substances and materials other than those needed for kitchen sanitation are stored in locked compartments outside of kitchen area.
 3. Laundry supplies will be stored along side the washer & dryer, behind closed doors.
 4. All containers of poisonous materials are clearly labeled.
 5. The storage area must be kept clean and free of dust and debris.
 6. All cleaning supplies must have a Material Safety Data Sheet readily available at each site and be kept and organized in a file or notebook.
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