
Subject : Policy Council Voting

Source: Head Start Performance Standard 45 CFR Section 1304.50.

Policy

Each member of the Policy Council shall have one vote, with the exception of the Chairperson who shall cast the deciding vote only in the case of tie.

Procedure

1. Each regular representative will have a maximum of one vote.
 - Ex-officio members (those who have already served three years) can serve on Policy Council but do not have an official vote.
2. Current Community Representatives with full classroom representation will have no voting privileges in matters relating to that specific classroom. If a position opens in the classroom, the Community Representative shall request the position.
3. During the transition period when the out-going and in-coming Policy Council members are meeting together, both will vote on each agenda item including election of officers.
4. Parent alternates are encouraged to attend all Policy Council meetings and will vote **only** in the absence of the regular representative.
5. Votes are taken after motions are made, seconded, and discussed. The chairperson calls for the vote asking for an indication of approval, disapproval, or abstaining from the vote.
6. The chairperson announces whether the motion is approved or disapproved. These decisions are included in minutes.