

Subject : Policy Council Alternates

Source: Head Start Performance Standard 45 CFR Section 1304.50.

Policy

If a Policy Council Representative is unable to attend a meeting, he or she shall notify Social Service Manager who will then ask the designated alternate to attend and vote in that member's place.

Procedure

- All privileges of membership are granted to the alternates for that meeting.
- Alternates must notify the secretary upon arrival at the meeting that they are substituting for that representative.
- Alternates may not be elected to any office of the Policy Council.