

Subject: Medical and Dental Home Monitoring

Source: Performance Standard 45 CFR Section 1304.20.

Policy

Program staff will support families in establishing a medical and dental home (an ongoing source of medical or dental care) for their child within 90 days of the child's first day of class. Procedures will be in place to make a determination about whether the child is up to date on well-child care within 90 days. If any medical or dental follow-up is required, a follow-up plan will be developed to assist families in accessing needed treatment.

Procedure

Staff Responsibilities:

1. Social Services/Parent Involvement Manager/ Family Service Worker will assess whether the child has a medical and dental home. This should initially occur during intake:
 - a. If so, the names of those providers and any insurance, CHIP or Medicaid information should be entered into Child Plus.
 - b. The Child Health History form should be signed by the parent and filed in the child's binder in section 2.
2. If they do not have a medical or dental home, the Social Services/Parent Involvement/ Family Service Worker will send a referral to the Health Manager.
3. The Health Manager should then try to ascertain barriers and note these in Child Plus. If financial limitations are the only barrier, they should be given information about community resources, and encouraged to apply for CHIP or Medicaid otherwise the Health Manager has primary responsibility for addressing barriers.
4. The Health Manager will monitor the Medical and Dental Homes of the Early Head Start Family's.