
Subject: Visitors in the Kitchen

Source: Early Head Start Performance Standards 1304.22

Policy

Only Early Head Start Personnel with current Food Handler's cards are allowed in the kitchen on a regular basis.

Accident prevention is a priority in the management of food service operations.

Procedure

1. The Kitchen area will not be used as a traffic-way or meeting room for staff or visitors.
 2. Visitors and staff other than food service staff are not allowed in the kitchen on a regular basis.
 3. Children are not to be sent to the kitchen by themselves for any reason.
 4. Early Head Start staff preparing food for a meeting may use the kitchen area, provided their Food Handler's card is current.
 5. All facilities will have a first aid kit readily accessible and clearly marked for emergency use.
 6. All staff handling food will have their current food handlers card posted at the site or in the kitchen.
 7. Safety devices to cut foil and plastic wrap will be used to prevent injuries to staff.
 8. At least three feet of walking space in the aisles and traffic ways are to be kept free of obstacles and obstructions.
 9. Employees will be trained in the proper use of food service equipment in which it is required in their job duties.
 10. Facility exits are clearly marked with visible EXIT signs.
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