
Subject : Transition From Home-based to Center-based

Source: This policy complies with Head Start Performance Standard 45 CFR 1304.41.

Policy

In order to enhance the continuity of children as they transition from classroom to classroom, from home-based to center-based and from Early Head Start to Head Start, activities will be planned that address the transition needs of families and children. The focus is on making this a smooth transition for all involved.

Procedure

Transition for Early Head Start

The transition procedures are to be ongoing and not limited to one-time efforts at the end of the program year.

- Infants to Young Toddlers
- Young Toddlers to Older Toddlers
- Older Toddlers to Young Three Year Old

Transition within the Early Head Start Center

Children will be transitioned to the next level within the program based on achievement of developmental milestones.

Transition from Home – based to center-based.

The EHS staff will take responsibility in helping the parents and child make the transition from Early Head Start Home- based to Early Head Start Center-based. The Social Services Manager will inform parents of all the educational opportunities that the centered-based program has to offer. On the first day of the child's transition, we will ask that the child and parent(s) come for half a day (through lunch). This will provide parents the opportunity to be with their child and be a part of this important transition.

The Early Head Start Staff should ensure that the Transition Plan is part of an ongoing transition process rather than an isolated activity. Additionally, the teacher should:

- *Prepare hands-on support materials for parents/guardians to use with the child at home
- *Discuss and identify child's strengths and concerns
- *At end of the year parent-teacher conference, discuss the child's progress and concerns
- *Promote and support parents as they advocate for their child

Transition procedures are to be on going and not limited to one time effort at the end of the program year.